

CHANGE OF ADDRESS FORM

Have you moved recently, or are you planning a move in the near future? Did you get a new phone number or change your e-mail address? Laneco wants you to keep your personal information up-to-date. This will help us if we need to reach you in the event of any suspicious activity on your account or any other questions that may arise.

There is also a once a year account verification mailing by the Laneco Supervisory committee and this statement is required to be sent by regular postal service along with your e-statement. Keep your information current in order to avoid statement return fees.

We have made the change of address form available to you online. This form along with your information requires your signature. All signatures are verified before changes are made in order to keep your account secure and make sure someone else is not going to receive your mail and financial information.

Although a change form is attached for you to print, there is also a way to change the information using the online banking page on Laneco's website. This form is located under the "self service" tab once you sign into your online banking account. Updating your information here sends a secure message to the credit union to make changes in our system.

For any further questions, please feel free to contact our office during regular hours 8:30 a.m. to 5:00 p.m. Monday through Thursday, and on Fridays, 8:30 a.m. to 5:30 p.m. The phone is 541-683-5665 or 1-800-709-5665. Completed forms may be faxed to 541-683-7126 or you can scan and email them to laneco@laneco.org

(See attached pdf for address change form)

**REQUEST FOR CHANGE OF ADDRESS
LANECO FEDERAL CREDIT UNION**

PRIMARY MEMBER NAME: _____

ACCOUNT NUMBER: _____

NEW RESIDENCE ADDRESS:

Street Address: _____

City, State and Zip: _____

NEW MAILING ADDRESS (IF APPLICABLE)

P O Box: _____

City, State and Zip: _____

NEW PHONE NUMBER AND E-MAIL:

Home Phone: _____

Work Phone: _____

E-Mail Address: _____

MEMBER SIGNATURE:

X _____ **Date:** _____

**Mail to: LANECO FEDERAL CREDIT UNION
P.O. Box 866
Eugene, OR 97440**

FAX to: 541-683-7126

Please note that all fields must be filled out for processing. Please mail or Fax the form for the changes to be made.

For credit union use:

Date rec'd _____ **In Person** _____ **Mail** _____ **Phone** _____ **VB** _____ **Addressed changed** _____ **Initial** _____

Visa _____ **IRA** _____ **MENU 28** _____ **VB** _____