



## WE ARE TAKING PRECAUTIONS TO HELP PREVENT THE SPREAD OF THE CORONAVIRUS



Laneco is closely monitoring the Coronavirus (COVID-19) outbreak as it has been actively reported in Oregon and Washington, as well as other areas across the United States. In order to keep our members and employees safe, our employees are following the Centers for Disease Control (CDC) guidelines to help prevent the spread of the virus.

### CDC recommendations include:

- Wash your hands frequently, using soap and water for at least 20 seconds, or using an alcohol-based sanitizer.
- Avoid touching your face – eyes, nose and mouth.
- Cover coughs and sneezes with a tissue and throw away the tissue.
- Avoid close contact with people who are sick.
- Stay home if you are sick or have flu-like symptoms (fever, cough, shortness of breath).
- For more information, visit [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus).

While we remain open during normal business hours, we have increased our cleaning measures, and encourage our employees to frequently disinfect their work stations and high-touch areas within our facilities.

We will share any changes or service interruptions that affect our members on our website at [laneco.org](http://laneco.org) as well as on our voice mail that can be reach at the numbers below.

As a precaution, you may also use Online Banking or ATM's to conduct your banking or needs whenever possible. If you have any questions regarding your accounts, you can send us a secure message within **Online Banking** or call us at **541-683-5665** or **800-709-5665** (Monday-Friday 8:30 a.m.-5:00 p.m).

We will continue to take these preventative measures to help ensure the health and safety of our members and employees.

Thank you.